

# Resource Allocation Confirmation

Date: [Insert Date]

Dear [Recipient's Name],

We are pleased to confirm the allocation of computing resources as per your request submitted on [Insert Request Date]. The details are as follows:

- **Resource Type:** [Specify Type, e.g., Servers, Software, etc.]
- **Quantity:** [Specify Quantity]
- **Access Duration:** [Insert Duration]
- **Usage Period:** [Insert Start and End Dates]
- **Allocated By:** [Allocator's Name/Department]

Please ensure adherence to our usage policies, and do not hesitate to reach out if you have any questions or require further assistance.

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]

[Your Contact Information]