

Lease Renewal Notification

Dear [Tenant's Name],

We hope this message finds you well. This is a friendly reminder that your lease for the property located at [Property Address] is set to expire on [Lease Expiration Date].

To ensure a smooth transition, we would like to discuss your lease renewal options. Please let us know if you would like to renew your lease, and if so, we can arrange a time to discuss the terms.

Thank you for being a valued tenant. We look forward to your response.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Contact Information]