

# Compliance Request for AI System Audit

Date: [Insert Date]

To: [Recipient Name]

[Recipient Title]

[Company/Organization Name]

[Recipient Address]

Dear [Recipient Name],

I am writing to formally request a compliance audit of our AI systems in accordance with [relevant regulations/standards, e.g., GDPR, HIPAA]. As part of our commitment to maintaining transparency and accountability, we believe it's essential to conduct regular audits of our AI systems to ensure adherence to legal requirements and ethical guidelines.

The objectives of this audit include:

- Assessment of compliance with applicable laws and regulations.
- Evaluation of data privacy and security measures.
- Review of algorithmic fairness and bias mitigation strategies.

We propose scheduling the audit for [insert proposed dates], and we are open to your recommendations regarding the audit process. Please let us know your availability and any additional information required to facilitate this request.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization Name]

[Your Contact Information]