

Environmental Permit Request for Land Use Change

Date: _____

To:

[Recipient's Name]

[Title]

[Department/Agency Name]

[Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to formally request an environmental permit for a proposed land use change for the property located at [Property Address]. The current zoning classification is [Current Zoning], and we seek to change it to [Proposed Zoning].

The proposed change aims to [Briefly explain the purpose of the land use change] and will provide [Describe benefits of the proposed change]. We are committed to ensuring that all environmental regulations are adhered to during this process.

Attached you will find the necessary documentation, including:

- Site Plans
- Environmental Impact Assessment
- Application Form
- Other Relevant Documents

We kindly request your review and approval of our application. Please let us know if any further information is required or if a meeting is needed to discuss this matter.

Thank you for considering our request. We look forward to your favorable response.

Sincerely,

[Your Name]

[Your Title]

[Your Company/Organization]

[Phone Number]

[Email Address]