

Request for Environmental Permit

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Permit Authority Name]

[Permit Authority Address]

[City, State, Zip Code]

Dear [Permit Authority Name],

I am writing to request an environmental permit for air quality compliance for [Project Name or Description]. This project is located at [Project Location].

The purpose of this request is to ensure that [Brief explanation of the project and its significance in relation to air quality]. We are committed to adhering to all applicable environmental regulations and guidelines to maintain and improve air quality in the area.

Enclosed with this letter, you will find the necessary documentation, including:

- [Document 1]
- [Document 2]
- [Document 3]

Please let me know if additional information or documentation is required for the permit application. I can be reached at [Your Phone Number] or [Your Email Address]. Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position/Title, if applicable]