

Inquiry for Technology Consulting Services Proposal

Date: [Insert Date]

To: [Consulting Firm Name]

Address: [Consulting Firm Address]

Dear [Consultant's Name],

I hope this message finds you well. My name is [Your Name], and I represent [Your Company Name]. We are currently seeking technology consulting services to assist us with [brief description of the project, e.g., "the integration of a new IT infrastructure"].

We would like to request a proposal detailing your services, approach, and pricing structure. Specifically, we are interested in your expertise in:

- [Service Area 1]
- [Service Area 2]
- [Service Area 3]

It would be greatly appreciated if you could provide us with your proposal by [insert deadline date].

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]