

IT Advisory Services Proposal Solicitation

Date: [Insert Date]

[Recipient Name]

[Recipient Title]

[Company Name]

[Company Address]

Dear [Recipient Name],

We are pleased to announce our intention to solicit proposals for IT advisory services that will assist [Company Name] in enhancing its technology infrastructure and strategic initiatives. In today's fast-paced digital environment, we recognize the critical importance of leveraging technology to achieve our business objectives.

We invite you to submit a proposal that outlines your qualifications, experience, and a comprehensive plan for delivering our desired IT advisory services, which include but are not limited to:

- Technology Assessment
- Strategic IT Planning
- Cybersecurity Solutions
- Cloud Services Advisory
- Project Management Support

Proposals should be submitted by [Submission Deadline] and will be reviewed based on the following criteria:

1. Relevant Experience
2. Technical Expertise
3. Proposed Methodology
4. Cost

We look forward to your proposal and appreciate your interest in partnering with us to enhance our IT capabilities. Should you have any questions or require further information, please do not hesitate to contact me at [Your Email] or [Your Phone Number].

Thank you for your consideration.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Company Address]