

# Technology Risk Identification Findings Report

**Date:** [Insert Date]

**To:** [Recipient Name]

**From:** [Your Name]

**Subject:** Technology Risk Identification Findings

## Introduction

This report summarizes the findings from the recent technology risk identification exercise conducted on [Insert Project/Department Name]. The purpose of this assessment was to identify potential risks associated with technology use and to recommend mitigations.

## Findings

1. **Risk 1:** [Describe Risk]

*Impact:* [Impact Description]

*Likelihood:* [Likelihood Description]

*Recommendation:* [Mitigation Recommendation]

2. **Risk 2:** [Describe Risk]

*Impact:* [Impact Description]

*Likelihood:* [Likelihood Description]

*Recommendation:* [Mitigation Recommendation]

3. **Risk 3:** [Describe Risk]

*Impact:* [Impact Description]

*Likelihood:* [Likelihood Description]

*Recommendation:* [Mitigation Recommendation]

## **Conclusion**

In conclusion, the identified risks pose challenges that need to be addressed to ensure the effectiveness and security of our technology systems. Implementing the recommended mitigations will help reduce the potential impacts of these risks.

## **Next Steps**

I recommend scheduling a follow-up meeting to discuss these findings in detail and to establish a plan for implementing the recommended actions.

Thank you for your attention to this important matter.

Sincerely,

[Your Name]

[Your Position]

[Your Contact Information]