

Technology Risk Assessment Results Overview

Date: [Insert Date]

To: [Insert Recipient's Name]

From: [Insert Your Name]

Subject: Technology Risk Assessment Results

Dear [Insert Recipient's Name],

We have completed the technology risk assessment for [Insert Project/Department Name]. Below is an overview of the results:

Summary of Findings

- **Risk Identified:** [Insert Risk Description]
- **Likelihood:** [High/Medium/Low]
- **Impact:** [High/Medium/Low]
- **Recommended Mitigation Strategies:** [Insert Strategies]

Overall Risk Rating

The overall risk rating for the assessment is [Insert Rating].

Next Steps

We recommend implementing the following actions:

1. [Insert Action Item 1]
2. [Insert Action Item 2]
3. [Insert Action Item 3]

If you have any questions or need further details regarding the assessment, please feel free to reach out.

Best regards,

[Insert Your Name]

[Insert Your Position]

[Insert Your Contact Information]