

Follow-up on Employee Technology Training Outcomes

Date: [Insert Date]

Dear [Employee Name],

I hope this message finds you well. I wanted to take a moment to follow up on the recent technology training you participated in on [Training Date]. We are eager to understand how the training has impacted your daily tasks and overall productivity.

It would be greatly appreciated if you could provide feedback on the following:

- Key takeaways from the training session
- Any challenges you've encountered while applying the new skills
- Suggestions for further training or resources

Your insights are invaluable in helping us enhance our training programs and support our employees better. Please feel free to reach out to me directly or respond to this email at your convenience.

Thank you for your commitment to continuous learning and improvement!

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]