

Letter of Intent for Acquisition Negotiation

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Company]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient's Name]

[Recipient's Title]

[Recipient's Company]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Letter of Intent for Acquisition Negotiation

I am writing to express our interest in initiating negotiations regarding the potential acquisition of [Recipient's Company Name]. At [Your Company Name], we are continuously exploring opportunities to enhance our portfolio, and we believe that [Recipient's Company Name] possesses innovative technologies and talent that align with our strategic vision.

We believe that a merger could yield substantial benefits for both parties, including [mention potential synergies, market opportunities, etc.]. We would like to propose a meeting to discuss this opportunity in detail, including the financial and operational aspects of the potential acquisition.

Please let us know your availability for a meeting over the next few weeks, as we are eager to move forward in these discussions.

Thank you for considering this opportunity. We look forward to your positive response.

Sincerely,

[Your Name]

[Your Title]

[Your Company]