

To: [Support Team/Manager's Name]

From: [Your Name]

Date: [Current Date]

Subject: Urgent Escalation of Technical Support Issue - [Issue Reference Number]

Dear [Support Team/Manager's Name],

I hope this message finds you well. I am writing to escalate an urgent technical support issue that has not been resolved in a timely manner. The issue, referenced as [Issue Reference Number], was initially reported on [Date of Initial Report].

Details of the issue:

- **Description:** [Brief description of the issue]
- **Impact:** [Describe how it impacts your work/business]
- **Previous Follow-Ups:** [List any follow-up communications]

Given the critical nature of this issue, I kindly request your immediate attention and support in resolving it as soon as possible. Please let me know if you require any further details from my side.

Thank you for your prompt assistance!

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]