

Important Update Regarding Your Data Security

Dear [Customer Name],

We are writing to inform you about a recent data security incident that may have affected your personal information.

What Happened

On [Incident Date], we discovered unauthorized access to our systems, which contained sensitive information of some of our customers. We immediately initiated an investigation to understand the extent of the breach and to secure our systems.

What Information Was Involved

The affected information may include:

- Your name
- Email address
- Phone number
- Account information

What We Are Doing

We have taken the following steps to address the situation:

1. Activated our incident response team to mitigate the risks.
2. Engaged with third-party security experts to assist with the investigation.
3. Implemented enhanced security measures to prevent future incidents.

What You Can Do

We recommend you take the following precautions:

- Monitor your accounts for any suspicious activity.
- Change your passwords for added security.
- Consider enrolling in a credit monitoring service, if applicable.

Contact Us

If you have any questions or concerns, please do not hesitate to contact our support team at [Contact Information]. We are here to help you.

Thank you for your understanding and continued trust in us.

Sincerely,

[Your Company Name]

[Your Company Contact Information]