

Logistics Consultancy Service Assessment Proposal

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Position]
[Recipient Company]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

We are pleased to submit our proposal for a logistics consultancy service assessment tailored specifically for [Recipient Company]. Our team at [Your Company] specializes in optimizing logistics operations to improve efficiency, reduce costs, and enhance overall service delivery.

Scope of Services

- Current logistics operations assessment
- Identification of key performance indicators (KPIs)
- Cost analysis and savings opportunities
- Recommendations for process improvements

Project Timeline

The proposed assessment will take approximately [insert duration] to complete, culminating in a comprehensive report delivered on [insert delivery date].

Investment

The total cost for our consultancy services will be [insert cost]. This includes all necessary assessments, reporting, and follow-up consultations.

Thank you for considering our proposal. We are excited about the opportunity to work with [Recipient Company] and look forward to your positive response.

Sincerely,

[Your Name]
[Your Position]
[Your Company]