Contract Modification Agreement

Date: [Insert Date]
From: [Transportation Service Provider's Name]
Address: [Transportation Service Provider's Address]
To: [Client's Name]
Address: [Client's Address]
Dear [Client's Name],
This letter serves as a formal modification to the Transport Service Contract originally execut on [Original Contract Date], between [Transportation Service Provider's Name] and [Client's Name].
Modification Details
The following modifications are hereby agreed upon:
 Service Description: [Describe changes to the service] Effective Date: [Insert New Effective Date] Payment Terms: [Describe any changes in payment terms] Duration of Agreement: [Describe any changes in the duration]
All other terms and conditions of the original contract remain in full effect. Please signify you agreement to the terms of this modification by signing below.
Sincerely,
[Your Name]
[Your Position]
[Transportation Service Provider's Name]
Acceptance
I, [Client's Name], agree to the terms of the modifications as stated above.
Signature: Date: