

Notification of Planned Route Expansion

Dear [Recipient's Name],

We are writing to inform you of an upcoming expansion of our service routes, which is scheduled to take place on [Effective Date]. The expansion aims to enhance our service offerings and provide better access for our valued customers.

The new routes will include:

- [Route 1 Description]
- [Route 2 Description]
- [Route 3 Description]

Please take note of any changes in schedule and routes, which will be available on our website and through our customer service line.

We appreciate your understanding and support as we work to improve our services.

Best regards,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]