

Request for Collaboration

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Your Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to propose a collaboration between [Your Company] and [Recipient Company] to enhance our international logistics capabilities. As global trade continues to evolve, it is essential for us to leverage each other's strengths to meet customer demands effectively.

At [Your Company], we have been continuously exploring innovative solutions to improve our logistics operations. Partnering with [Recipient Company] could provide us with additional resources and expertise that would benefit both parties.

I would appreciate the opportunity to discuss this proposal further. Please let me know your available times for a meeting, and I would be happy to accommodate.

Thank you for considering this collaboration. I am looking forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Company]