

# Transportation Scheduling Confirmation

Dear [Recipient's Name],

We are pleased to inform you that your order #[Order Number] is scheduled for delivery. Below are the details of the transportation arrangement:

## Transportation Details:

- **Pickup Date:** [Pickup Date]
- **Delivery Date:** [Delivery Date]
- **Pickup Location:** [Pickup Address]
- **Delivery Location:** [Delivery Address]
- **Transporter:** [Transporter Name]
- **Contact Number:** [Transporter Contact Number]

Please ensure that someone is available at the delivery location to accept the order. If you have any questions or need to make changes to this schedule, feel free to reach out to us at [Your Contact Information].

Thank you for your business!

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Contact Information]