

Confirmation of Packaging Support Services Agreement

Date: [Insert Date]

To,

[Recipient's Name]
[Recipient's Title]
[Company Name]
[Company Address]

Dear [Recipient's Name],

We are pleased to confirm our agreement regarding the packaging support services as discussed on [insert discussion date]. This letter serves as a formal confirmation of our mutual understanding and agreement to the terms outlined below:

- **Services Provided:** [Detail the packaging support services]
- **Duration of Agreement:** [Specify the duration]
- **Compensation:** [Specify payment terms]
- **Key Responsibilities:** [Outline responsibilities of each party]

Please sign and return a copy of this letter to indicate your acceptance of the terms outlined above.

Thank you for your cooperation. We look forward to a successful partnership.

Sincerely,

[Your Name]
[Your Title]
[Your Company Name]
[Your Contact Information]

Accepted by:

[Recipient's Name]
[Recipient's Title]