

Personal Loan Repayment Arrangement

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Request for Personal Loan Repayment Arrangement

Dear [Lender's Name],

I hope this message finds you well. I am writing to request a repayment arrangement for my personal loan account #[Account Number]. Due to [brief explanation of your circumstances, e.g., unforeseen financial difficulties], I am currently facing challenges in meeting my repayment obligations.

To address this situation, I propose the following repayment arrangement:

- Revised Monthly Payment Amount: [Proposed Amount]
- Proposed Start Date: [Start Date]
- Duration of Arrangement: [Duration, e.g., 3 months, 6 months]

I am committed to fulfilling my obligations and believe that this arrangement will allow me to manage my finances more effectively while ensuring timely payments on the loan. I kindly request your consideration of this proposal and look forward to your response.

Thank you for your understanding and support.

Sincerely,

[Your Name]