

Freight Service Delay Notification

Dear [Supplier's Name],

We hope this message finds you well. We are writing to inform you of an unexpected delay in our freight services that may affect the delivery schedule of your recent shipments.

Due to [reason for delay, e.g., adverse weather conditions, logistical challenges], we anticipate that the deliveries scheduled for [date] will be delayed. We are actively working to resolve this issue and minimize the impact on your operations.

We estimate that the new delivery date will be [new estimated delivery date]. We will keep you updated as we receive more information.

We apologize for any inconvenience this may cause and appreciate your understanding. If you have any questions or require further assistance, please do not hesitate to reach out.

Thank you for your continued partnership.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Contact Information]