

# Freight Service Delay Notification

Dear [Recipient's Name],

We hope this message finds you well. We are writing to inform you of a delay in the freight service for your shipment with tracking number [Tracking Number].

The delay is due to [reason for the delay], and we anticipate that your shipment will be delivered by [new estimated delivery date]. We sincerely apologize for any inconvenience this may cause.

## Compensation Details

As a token of our apology, we would like to offer you the following compensation:

- [Compensation Detail 1]
- [Compensation Detail 2]
- [Compensation Detail 3]

Please feel free to reach out to our customer service team at [Customer Service Phone Number] or [Customer Service Email] should you have any questions or require further assistance.

Thank you for your understanding and patience during this time.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Contact Information]