

Trademark Registration Inquiry

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Trademark Office Name]

[Office Address]

[City, State, Zip Code]

Dear [Trademark Office],

I am writing to inquire about the process of registering a trademark for a logo design that I have created. The logo represents my brand, [Your Brand Name], and I would like to ensure that it is adequately protected under trademark law.

Could you please provide me with information on the following:

- The steps required for trademark registration for a logo design.
- Any specific documentation that needs to be submitted.
- The associated fees and the expected timeline for the registration process.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]