

# Freight Scheduling Confirmation

Date: [Insert Date]

To: [Recipient's Name]

Company: [Recipient's Company]

Address: [Recipient's Address]

Email: [Recipient's Email]

Phone: [Recipient's Phone]

Dear [Recipient's Name],

We are pleased to confirm the scheduling of your freight delivery. Below are the details of the scheduled delivery:

## Shipping Details

- **Pickup Location:** [Pickup Location]
- **Delivery Location:** [Delivery Location]
- **Scheduled Pickup Date:** [Pickup Date]
- **Estimated Delivery Date:** [Delivery Date]
- **Tracking Number:** [Tracking Number]
- **Contact Person:** [Contact Name]
- **Contact Number:** [Contact Number]

Please review the above details and let us know if there are any changes needed. We appreciate your business and look forward to serving you.

Thank you,

[Your Name]

[Your Position]

[Your Company]

[Your Phone Number]

[Your Email]