

# Urgent Special Cargo Transportation Request

**From:** [Your Name]  
**Company:** [Your Company Name]  
**Email:** [Your Email Address]  
**Phone:** [Your Phone Number]  
**Date:** [Date]

**To:** [Recipient's Name]  
**Company:** [Recipient's Company Name]  
**Email:** [Recipient's Email Address]  
**Phone:** [Recipient's Phone Number]

Dear [Recipient's Name],

I am writing to request urgent transportation for special cargo that requires immediate attention. Details of the cargo are as follows:

- **Type of Cargo:** [Description of the cargo]
- **Weight:** [Weight of the cargo]
- **Dimensions:** [Dimensions of the cargo]
- **Pickup Location:** [Pickup address]
- **Delivery Location:** [Delivery address]
- **Requested Pickup Date and Time:** [Date and Time]
- **Special Handling Requirements:** [Any special handling requirements]

This cargo is of critical importance, and we would greatly appreciate your prompt assistance in arranging the transportation. Please let me know at your earliest convenience if you are able to assist us with this urgent request.

Thank you for your attention to this matter. I look forward to your swift response.

Best regards,

[Your Name]  
[Your Position]  
[Your Company Name]  
[Your Phone Number]  
[Your Email Address]