

# Final Interview Invitation

Dear [Candidate's Name],

We are pleased to inform you that you have been shortlisted for the final interview for the Transportation Coordinator position at [Company Name].

Date: [Insert Date]

Time: [Insert Time]

Location: [Insert Address/Video Call Link]

Please confirm your availability for the scheduled date and time. If you have any questions, feel free to reach out.

We look forward to speaking with you soon.

Best regards,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]