

Logistics Service Termination Agreement

Date: [Insert Date]

From:

[Your Company Name]
[Your Company Address]
[City, State, ZIP Code]

To:

[Logistics Provider Name]
[Logistics Provider Address]
[City, State, ZIP Code]

Dear [Logistics Provider Name],

This letter serves as formal notification of the termination of our logistics service agreement dated [Insert Agreement Date], in accordance with the terms outlined in the agreement.

The effective termination date will be [Insert Termination Date]. Please ensure that all logistics operations cease by this date, and all outstanding invoices are submitted for payment by [Insert Submission Date].

We appreciate the services you have provided during our partnership and wish you the best in your future endeavors.

If you have any questions regarding this termination, please feel free to reach out to me at [Your Contact Information].

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]