

Dear [Recipient's Name],

I hope this message finds you well. I am writing to follow up on my previous request regarding the clarification of the export documents for our recent shipment. We aim to ensure that all paperwork is accurate and complete to facilitate a smooth processing of our order.

Could you please provide an update on this matter? If there are specific points requiring further information, feel free to let me know, and I would be happy to assist.

Thank you for your attention to this matter. I look forward to your prompt reply.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]