

Customs Duty Payment Appeal

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

Customs Office
[Customs Officer's Name]
[Office Address]
[City, State, Zip Code]

Dear [Customs Officer's Name],

Subject: Appeal for Customs Duty Payment - [Reference Number]

I am writing to formally appeal the customs duty charges imposed on my shipment referenced above. I believe there has been a misunderstanding regarding the value and classification of the goods in question.

Details of the shipment are as follows:

- Invoice Number: [Insert Invoice Number]
- Tracking Number: [Insert Tracking Number]
- Item Description: [Brief Description of Goods]
- Total Value: [Insert Total Value]

Based on [provide reasoning, attach supporting documents], I respectfully request a reevaluation of the assessed duties. I kindly ask that you consider [mention any relevant regulations or precedents].

I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your understanding.

Sincerely,
[Your Name]