

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Union Name]

[Union Address]

[City, State, Zip Code]

Dear [Union Representative's Name],

I am writing to formally withdraw my membership from [Union Name], effective immediately. My membership identification number is [Your Membership ID].

While I appreciate the benefits that membership has offered, I have made the decision to resign for personal reasons.

Please confirm the processing of my withdrawal and remove my name from your membership roster.

Thank you for your understanding.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]