

Letter of Union Membership Separation

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Union Name]

[Union Address]

[City, State, Zip Code]

Dear [Union Representative's Name],

I am writing to formally notify you of my decision to separate my membership from [Union Name], effective [Date of Separation].

This decision was not made lightly, and I appreciate the support and representation I have received during my time as a member.

Please let me know if there are any further steps I need to take in order to complete this process. I request that you confirm the termination of my membership in writing.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]