

Job Offer Withdrawal Letter

Dear [Candidate's Name],

We hope this message finds you well. We would like to thank you for your interest in the [Job Title] position at [Company Name] and for the time you invested throughout the interview process.

Regrettably, we must inform you that we are withdrawing our job offer for the [Job Title] position due to [specific reason, if appropriate]. We want to emphasize that this decision was difficult and in no way reflects your qualifications or abilities.

We wish you all the best in your job search and future professional endeavors. Thank you once again for your interest in [Company Name].

Sincerely,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]