

# Vehicle Servicing Confirmation

Date: [Insert Date]

To: [Customer Name]

Address: [Customer Address]

Dear [Customer Name],

Thank you for choosing [Service Center Name] for your vehicle servicing needs. We confirm that your vehicle, [Vehicle Make and Model], with VIN: [Vehicle VIN], was serviced on [Service Date].

## Service Details:

- Oil Change
- Filter Replacement
- Brake Inspection
- Tire Rotation
- Battery Check

## Additional Notes:

[Insert any additional notes or recommendations]

If you have any questions or concerns, please do not hesitate to contact us at [Service Center Phone Number] or [Service Center Email].

Thank you for trusting us with your vehicle.

Sincerely,

[Service Manager Name]

[Service Center Name]

[Service Center Phone Number]

[Service Center Address]