

Freight Rate Negotiation Letter

Date: [Insert Date]

[Your Name]
[Your Position]
[Your Company Name]
[Your Company Address]
[City, State, Zip Code]

[Recipient Name]
[Recipient Position]
[Recipient Company Name]
[Recipient Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

We hope this message finds you well. We are writing to discuss the current freight rates and contract terms associated with our ongoing partnership. Due to recent market fluctuations and changes in our operational costs, we believe it is necessary to revisit the existing terms outlined in our contract.

We would appreciate the opportunity to negotiate the freight rates to ensure they align with the current market conditions while maintaining the quality and timeliness of service we have come to expect from [Recipient Company Name]. Our goal is to establish a mutually beneficial arrangement that reflects the current economic landscape.

We kindly request a meeting at your earliest convenience to discuss this matter further. Please let us know your available times, and we will do our best to accommodate.

Thank you for your attention to this matter. We look forward to your prompt response.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]
[Your Contact Information]