

Proposal for Collaboration on Multi-Day Retreat Planning

Date: [Insert Date]

To: [Recipient Name]

[Recipient Position]

[Company/Organization Name]

[Address]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to propose a collaboration between [Your Organization Name] and [Recipient's Organization Name] for planning a multi-day retreat aimed at [specific goal or theme of the retreat].

We believe that our combined expertise in [briefly describe your strengths or experience] would provide a unique and enriching experience for all participants. The retreat is envisioned to take place on [proposed dates], at [proposed venue/location].

We would like to arrange a meeting at your convenience to discuss this proposal further and explore how we can work together effectively to create a memorable retreat experience. Please let us know your availability for a discussion.

Thank you for considering this collaboration opportunity. We look forward to the possibility of working together and are excited about the potential impact we can achieve.

Warm regards,

[Your Name]

[Your Position]

[Your Organization Name]

[Your Phone Number]

[Your Email Address]