

Request for Proposals for Hospitality Staffing Services

Date: [Insert Date]

To: [Insert Recipient Name]

[Insert Recipient Title]

[Insert Company Name]

[Insert Company Address]

Dear [Recipient Name],

We are seeking proposals from qualified staffing agencies to provide hospitality staffing services for our operations at [Insert Company/Hotel Name]. Our establishment requires a range of positions, including but not limited to:

- Front Desk Staff
- Housekeeping Personnel
- Food and Beverage Service Staff
- Event Coordinators

The selected agency will demonstrate a proven track record in the hospitality industry, with the ability to source qualified candidates that meet our standards of excellence.

Proposal Requirements:

Please include the following information in your proposal:

- Company background and experience in hospitality staffing
- Detailed pricing structure and terms
- Staffing process and timeline
- References from previous clients

Proposals should be submitted by [Insert Deadline Date] to ensure consideration. We look forward to your submission and the possibility of partnering together to enhance our staffing capabilities.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]