

Invitation to Bid

Date: [Insert Date]

To: [Insert Recipient's Name]

[Insert Recipient's Address]

Dear [Recipient's Name],

We are pleased to announce the opportunity for qualified contractors to submit bids for our upcoming hospitality project, [Project Name]. The project aims to [briefly describe the project objectives].

Bid Submission Details:

- **Bid Opening Date:** [Insert Date]
- **Location:** [Insert Location]
- **Submission Deadline:** [Insert Deadline]

Interested bidders are requested to submit their bids along with relevant project experience, financial qualifications, and any other supporting documents by the stated deadline.

For further details regarding the project scope and requirements, please contact us at [Insert Contact Information].

We look forward to your participation.

Best regards,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]