

Academic Scholarship Renewal Request

Date: [Insert Date]

[Scholarship Committee Name]
[University/Organization Name]
[Address Line 1]
[Address Line 2]
[City, State, Zip Code]

Dear [Scholarship Committee Chair's Name],

I hope this message finds you well. My name is [Your Name], and I am currently a part-time student at [University Name], pursuing a degree in [Your Major]. I am writing to formally request the renewal of my academic scholarship, [Scholarship Name], for the upcoming academic year.

Since receiving the scholarship, I have worked diligently to maintain my academic performance, and I am pleased to report that I have achieved a [Your GPA] GPA. Balancing my studies with my part-time job at [Job Name/Place] has been challenging, but this scholarship has significantly alleviated my financial burden, allowing me to focus on my education.

During the past year, I have also engaged in [mention any extracurricular activities, volunteer work, or honors], which have further enriched my academic journey. I genuinely believe that continued support from [Scholarship Name] will enable me to persist in my studies and contribute positively to the campus community.

Thank you for considering my request for renewal. I am looking forward to the possibility of continuing my education with the support of [Scholarship Name]. Please let me know if you require any further information or documentation to facilitate my application.

Sincerely,
[Your Name]
[Your Student ID]
[Your Contact Information]