

Inter-Country Employee Transfer Endorsement

Date: [Insert Date]

To whom it may concern,

This letter serves to endorse the inter-country employee transfer of [Employee's Full Name], employed at [Current Company Name] in [Current Location].

[Employee's Full Name] has been a valuable member of our team since [Employee's Start Date]. They have consistently demonstrated excellence in their role as [Employee's Job Title]. We believe that transferring to [New Location] for the position of [New Job Title] will not only benefit [Employee's Name] but also contribute positively to the success of [New Company's Name].

We support this transfer and request that all necessary arrangements be made to facilitate a smooth transition. Should you require any further information or documentation, please do not hesitate to contact me.

Thank you for considering this request.

Sincerely,

[Your Full Name]

[Your Job Title]

[Current Company Name]

[Your Contact Information]