

# Training Resource for Part-Time Seasonal Staff

Date: [Insert Date]

Dear Team,

Welcome to our seasonal team! We are excited to have you onboard as part-time staff for the upcoming season. In order to ensure that you have all the necessary tools and knowledge to succeed, we have prepared this training resource guide.

## Training Schedule

- Orientation Session: [Date & Time]
- Product Training: [Date & Time]
- Customer Service Excellence: [Date & Time]

## Resources

Please find the following resources attached:

- Employee Handbook
- Product Information Sheets
- Customer Service Protocols

## Contact Information

If you have any questions or need further assistance, please do not hesitate to reach out to your supervisor or the HR department.

We look forward to a successful season together!

Sincerely,

[Your Name]

[Your Position]

[Company Name]