

# Gift Card Balance Investigation

Date: [Insert Date]

To Whom It May Concern,

I hope this message finds you well. I am writing to inquire about the balance of my gift card, which I have not yet received. The details are as follows:

**Gift Card Number:** [Insert Gift Card Number]

**Purchaser's Name:** [Insert Purchaser's Name]

**Date of Purchase:** [Insert Date of Purchase]

Despite the expected delivery timeframe, I have yet to receive the funds associated with this gift card. I would appreciate your assistance in investigating this matter and providing me with the current balance.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,  
[Your Name]  
[Your Contact Information]