

Farewell and Thank You

Dear [Supervisor's Name],

I hope this message finds you well. As my internship at [Company Name] comes to an end, I wanted to take a moment to express my heartfelt gratitude for the invaluable experience I have gained during my time here.

Thank you for welcoming me into your team and for the guidance you provided throughout my internship. Your support and mentorship have greatly enriched my learning journey. I feel incredibly fortunate to have had the opportunity to work under your leadership and to learn from such talented individuals.

The skills and knowledge I have acquired during my tenure will undoubtedly shape my future career in the hospitality industry. I appreciate all the opportunities you offered me and the trust you placed in my abilities.

As I move forward, I will always carry the lessons learned and the friendships made here with me. I hope to stay in touch and perhaps cross paths again in the future.

Thank you once again for everything. I will miss everyone at [Company Name]. Wishing you all continued success.

Warmest regards,

[Your Name]

[Your Email]