

Letter of Appreciation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient's Name]

[Title]

[Company/Organization Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to express my heartfelt gratitude for the hospitality internship opportunity at [Company/Organization Name]. The experience has been invaluable, and I am truly appreciative of the support and mentorship I received during my time there.

Working with the team allowed me to grow both personally and professionally, and I learned so much about the hospitality industry. Your guidance and encouragement made a significant impact on my development, and I am grateful for the chance to contribute to [specific project or task].

Thank you once again for this incredible opportunity. I look forward to staying in touch and hope to connect in the future.

Sincerely,

[Your Name]