

Dietary Compliance Notification

Date: [Insert Date]

To: [Attendee's Name]

Address: [Attendee's Address]

Dear [Attendee's Name],

We are pleased to inform you about the upcoming banquet scheduled for [Insert Date] at [Insert Location]. As we strive to accommodate the diverse dietary needs of our attendees, we want to ensure that all food served adheres to [Specify Religious Dietary Laws, e.g., Kosher, Halal, etc.] compliance.

Please confirm your dietary preferences and restrictions by [Insert Response Deadline]. We are committed to providing a safe and enjoyable dining experience for everyone.

Thank you for your attention, and we look forward to welcoming you!

Sincerely,

[Your Name]

[Your Title]

[Organization Name]

[Contact Information]