

# Guest Feedback

Date: [Insert Date]

To: [Hotel/Staff Name]

Dear [Staff/Manager Name],

My recent stay at [Hotel Name] from [Start Date] to [End Date] was an enjoyable experience, thanks to your exceptional hospitality. I wanted to take a moment to share my feedback to help enhance your services even further.

## Positive Aspects

- **Warm Welcome:** Upon my arrival, I was greeted with a friendly smile and a prompt check-in process.
- **Room Cleanliness:** The room was immaculate and well-maintained throughout my stay.
- **Staff Attentiveness:** Your team was always available and eager to assist with any requests.

## Areas for Improvement

- **Response Time:** I noticed a slight delay in receiving room service during peak hours.
- **Menu Variety:** An expanded menu with more local cuisine options would be appreciated.
- **Concierge Services:** Providing more information on local attractions would enhance guest experience.

Overall, I truly appreciated the efforts of your staff to make my stay comfortable. I look forward to seeing how [Hotel Name] evolves in the future.

Thank you for your attention to this feedback.

Sincerely,

[Your Name]

[Your Contact Information]