## **Fashion Dos and Don'ts at Work**

Dear Team,

As we strive to maintain a professional atmosphere at our workplace, here are some important fashion dos and don'ts to keep in mind:

## **Dos:**

- Do opt for business casual attire that is both comfortable and professional.
- Do wear clean, well-fitted clothing that enhances your appearance.
- Do accessorize with subtle and elegant jewelry.
- Do choose appropriate footwear that is both stylish and sensible.

## **Don'ts:**

- Don't wear overly casual clothing like sweatpants or flip-flops.
- Don't show excessive skin; keep it professional.
- Don't wear clothing with offensive graphics or slogans.
- Don't choose distracting accessories that take attention away from your work.

Let's keep our workplace stylish and professional!

Best Regards,

Your HR Team