

Confirmation of Internship Participation

Date: [Insert Date]

Dear [Intern's Name],

We are pleased to confirm your participation in the seasonal hospitality internship at [Company/Organization Name]. Your internship is scheduled to begin on [Start Date] and will end on [End Date].

During this period, you will be working in the [specific department or role] and will have the opportunity to enhance your skills and gain valuable experience in the hospitality industry.

Please review the internship details enclosed and confirm your acceptance by signing and returning this letter by [Response Deadline].

We look forward to welcoming you to our team!

Best regards,

[Your Name]

[Your Title]

[Company/Organization Name]

[Contact Information]