

Application for Summer Hospitality Internship

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

Hiring Manager

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear Hiring Manager,

I am writing to express my interest in the summer hospitality internship position at [Company Name] as advertised on [Where You Found the Internship]. With my passion for the hospitality industry and my background in [Your Field of Study or Relevant Experience], I am excited about the opportunity to contribute to your team while gaining valuable experience.

During my time at [Your School or Previous Job], I have developed skills in [List Relevant Skills or Experiences]. I am particularly drawn to this internship because [Explain Why You Want the Internship and What You Hope to Gain]. I believe this position will allow me to [How You Plan to Contribute to the Company].

Enclosed is my resume, which provides further details about my educational background and work experience. I am eager to discuss how my skills and enthusiasm align with the needs of your team. Thank you for considering my application.

Sincerely,

[Your Name]