

Welcome to Our Community!

Dear [Resident's Name],

We are thrilled to have you join our community! Below you will find important orientation materials to help you settle in.

Orientation Schedule

- Date: [Insert Date]
- Time: [Insert Time]
- Location: [Insert Location]

Important Contacts

- Community Manager: [Name] - [Phone Number] - [Email]
- Maintenance: [Phone Number]
- Emergency Services: [Phone Number]

Community Policies

Please take a moment to review our community policies, which can be found in the attached document.

Resident Resources

We have provided a list of resources that may assist you in your new home:

- Local Grocery Stores
- Public Transportation Information
- Nearby Restaurants

If you have any questions or need further assistance, feel free to reach out! We look forward to meeting you during orientation.

Best regards,

[Your Name]

[Your Title]

[Community Name]

[Contact Information]