

# Letter of Solicitation for Hospitality Sponsorship

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Dear [Sponsor's Name],

I hope this letter finds you well. I am reaching out on behalf of [Your Organization], a charity committed to [briefly describe the mission of the charity]. We are excited to announce our upcoming charity run, scheduled for [date of the event], which aims to raise funds to support [specific cause or project].

As we strive to make this event a success, we are seeking sponsors who share our commitment to making a positive impact in our community. We are particularly looking for hospitality sponsors to help us provide refreshments and accommodations for participants and volunteers.

Your support would not only enhance the experience of the participants but also showcase your dedication to [shared community goal or cause]. In recognition of your generosity, we would be delighted to offer the following benefits:

- Your logo featured on our event banners and promotional materials.
- Recognition in our press releases and social media campaigns.
- Complimentary entries for your employees in the charity run.

We would be thrilled to partner with [Sponsor's Company Name] in making this charity run a memorable event for all. If you are interested in supporting us as a hospitality sponsor, please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address].

Thank you for considering this opportunity to make a difference. We look forward to your positive response.

Warm regards,

[Your Name]

[Your Title]

[Your Organization]